

Agenda for APC Meeting

Wednesday July 12, 2017

Hope you can all join us for the call. Our call will begin at 2:00 Eastern, 1:00 Central, 12:00 Mountain, and 11:00 Pacific.

Minute Taker: Kasia Panczyszyn

Attended:	Absent:
Cindy Swanson	Baron Brown
Miranda Schober	Cindy Arnold
Tim Nehring	Karen Smith
Peter Hansen	Trent Knoles
Marie Stark	
Kerryn DeVerteuil	
Karen Smith	
Kasia Panczyszyn	
Dave Benson	

- Approval of the minutes from June 2017. Once approved, Karen will send to IFTA Inc. for posting.
 - Miranda motioned to approve minutes, Kerryn seconded the motion. All voted to pass the June 2017 minutes.
 - Kasia volunteered to do minutes for the APC meeting on a go forward basis.

- Welcome Dave Benson from Maryland. Dave will represent the Northeast Region.
 - Confirmed Dave received email from Marie regarding workshop

- Advertised opening in the Midwest region. Kathleen Blessing from Illinois has volunteered. Her name has been given to our Board liaisons for approval.
 - Being reviewed by Board

- Kate's presentation reassignment: Generations and Trash to Cash
 - Trash to Cash- Kerryn and Tim are fine to work on the presentation themselves don't need a third person
 - Generations- Marie has a copy the presentation and just needs a volunteer to present it. It may still be removed from the agenda since Gayle See received a request to allot 1 hour for discussion on electronic credentials. Will find out more in tomorrow's workshop planning meeting and will advise the committee.

- Every presenter for the main session of the workshop needs to send a short bio to Marie to be used for introductions. (Still need from Peter and David if they will be speaking.)
 - Most bio's for APC already submitted if you haven't already please send ASAP

- Registration for the workshop opened on June 12th. Are you working on jurisdiction approval?
 - A few have already gotten approval and booked flights, some are still waiting. Please be aware of deadline in Tammy's memo.

- Presentations are due to Kasia by 7/31/17 for the committee review. How are they coming?

- Kasia has not received any presentation yet but is really only waiting on 2 presentations. Deadline is July 31/17. She needs to review give feedback so that she can submit to Claudia prior to September 1/17 (which is the deadline for posting on the IRP website for this event)
- APC Open Meeting Agenda Topics – Drafting the agenda at the meeting.
 - Marie will work on an agenda, she will email it out to APC member to review and approve
 - We have volunteers for the following topics:
 - Cindy S- New members and who's rolling off the committee
 - Marie- Ballots
 - Best Practices- Dave and Peter to think about volunteering
 - Minutes- Kasia will volunteer
 - Debbie- will discuss travel reimbursement forms
- Ideas on how to promote workshop through our committee. How about contacting our counterparts in other jurisdictions if they have not registered?
 - No discussion?
- Other Business
 - No additional business
- Next meeting: August 16, 2017. Cindy will run the meeting.